MIDCITIES METROPOLITAN DISTRICT NO. 2

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898 Tel: 303-987-0835 • 800-741-3254 Fax: 303-987-2032

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:	Office:	Term/Expiration:
Douglas McCormick	President	May 2027/2027
Greg Patrick	Vice President	May 2025/2025
George Turtle	Treasurer	May 2027/2027
Charles Tash	Assistant Secretary	May 2025/2025
Kael T. Russell	Assistant Secretary	May 2025/2025
David Solin	Secretary	
DATE: June 18 2024 (Tr	nacday)	

DATE: June 18, 2024 (Tuesday)

TIME: 1:00 p.m. PLACE: Zoom

II.

A.

This meeting will be held via Zoom Meeting and can be joined through the directions below:

Join Zoom Meeting

https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09

Meeting ID: 546 911 9353 Passcode: 912873 Dial In: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

C Review and approve Minutes of the November 21 2023 Regular Meeti		designate 24-hour posting location.
(enclosure).	C.	Review and approve Minutes of the November 21, 2023 Regular Meet

III. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims as follows (enclosures):

	P	Period ending	Period ending		Period ending		P	eriod ending	
Fund	Nov. 30, 2023 D			Dec. 31, 2023		Jan. 31, 2024	Feb. 29, 2024		
General	\$	6,656.13	\$	24,504.36	\$	20,082.63	\$	5,330.19	
Debt	\$	-0-	\$	-0-	\$	-0-	\$	-0-	
Capital	\$	4,045.83	\$	665.83	\$	1,070.83	\$	665.83	
Total	\$	10,610.96	\$	25,170.19	\$	21,153.46	\$	5,996.02	

		eriod ending		Period ending		Period ending		eriod ending
Fund	Ma	arch 31, 2024	A	April 30, 2024	il 30, 2024 May 31, 2		1, 2024 June 30,	
General	\$	4,509.77	\$	21,999.18	\$	5,847.64	\$	2,513.04
Debt	\$	-0-	\$	-0-	\$	-0-	\$	-0-
Capital	\$	1,734.75	\$	800.83	\$	1,655.83	\$	2,390.83
Total	\$	6,244.52	\$	22,800.01	\$	7,503.47	\$	4,903.87

В.	Review and accept unaudited financial statements for the period ending March 31,
	2024 (enclosure).

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- D. Conduct Public Hearing to consider Amendment to 2023 Budget and consider adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures (enclosure).
- E. Review and consider approval of 2023 draft Audit and authorize execution of Representations Letter (enclosure).

IV.	LEGAL MATTERS

A.

V. CAPITAL MATTERS

A. Discuss status of retaining wall repair work.

June 18, 2024-Agenda
Page 3

B. Discuss Trail Completion Project.

C. Review and ratify approval of Proposal for Landscape Architectural Services from Oxbow Design Collaborative (enclosure).

D. Review and acknowledge Letter of Explanation and Justification for MainStreet at Flatiron Owners Association Storage Building (enclosure).

VI. OTHER MATTERS

MidCities Metropolitan District No. 2

A.

VII. ADJOURNMENT <u>THE NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 17, 2024.</u>

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDCITIES METROPOLITAN DISTRICT NO. 2 HELD NOVEMBER 21, 2023

A regular meeting of the Board of Directors (referred to hereafter as "Board") of the MidCities Metropolitan District No. 2 (referred to hereafter as "District") was held on Tuesday, the 21st day of November, 2023 at 1:00 p.m. This District Board meeting was held by conference call via Zoom, without any individuals (neither District Representatives or the General Public) attending in person, and was open to the public.

ATTENDANCE

Directors In Attendance Were:

Douglas McCormick Greg Patrick Charles Tash Kael T. Russell

Also In Attendance Were:

David Solin; Special District Management Services, Inc.

Paul Cockrel, Esq.; Cockrel Ela Glesne Greher & Ruhland, P.C.

Kimberly Johanns; Simmons & Wheeler, P.C.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Quorum/Confirmation of Meeting: Mr. Solin confirmed the presence of a quorum.

Disclosure of Potential Conflicts of Interest: Attorney Cockrel reported that, in accordance with statutory requirements, Disclosure of Potential Conflict of Interest Statements were previously filed by Directors McCormick with the District and the Secretary of State disclosing potential conflicts of interest, because of such Director respective previous or current ownership, directorship and officership interests in or employment relationships with companies which previously owned and developed property within the District and/or MidCities Metropolitan District No. 1 (referred to hereafter as "District No. 1" and together with the District, the "Districts") or which were involved in the development of such property, including entering into various construction, funding, acquisition and reimbursement, and management contracts with the Districts, including without limitation the Funding Agreement, the Amended and Restated Reimbursement Agreement, the Parking Garage Lease Purchase Agreement and the Infrastructure Acquisition Agreement (collectively referred to hereafter as "Coalton Contracts"). Director Douglas McCormick has disclosed his former involvement as a member, officer or director of, or as owners or creditors having a

Page 1 MIDC2 – 11.21.23

direct or indirect financial interest in, Alliance Commercial Holdings I, LLC (referred to hereafter as "Alliance Holdings"), which was the manager of Coalton Associates, LLC (referred to hereafter as "Coalton Associates"), which was a member and the sole owner of Coalton Acres, LLC (referred to hereafter as "Coalton Acres"), which had, but now has sold or disposed of, various land ownership and/or development interests within the Districts. Coalton Acres also was a member of Coalton Holdings, LLC ("Coalton Holdings" and together with Coalton Acres, "Coalton"), which also had, but now has disposed of, its land ownership and/or development interests within the District.

The Disclosure of Potential Conflict of Interest Statements were incorporated into the record of the meeting and will be deemed continuing until modified or withdrawn.

All Directors present stated that the participation of at least three of them in the regular meeting was necessary to obtain a quorum of the Board or otherwise enable the Board to act; that written disclosures of such potential conflicts of interest of each Director had previously been filed with the Districts and the Secretary of State in accordance with statutory requirements; and that the nature of each Director's private interests related to the ownership, creditor or employment relationships or directorship or officership positions in companies, including among others Coalton, which formerly owned and developed property within the Districts, and is a party to and has interests under the Coalton Contracts. After each Director had summarily stated for the record the fact and nature of his private interests and further stated that the determination to participate in voting or to take any other action on any contract or other matter in which a Director may have a private interest would be made in compliance with Section 24-18-201(1)(b)(V), C.R.S., on an ad hoc basis, the Board turned its attention to the agenda items. All disclosures of potential conflicts of interest of the Directors shall be deemed continuing in nature until withdrawn.

ADMINISTRATIVE MATTERS

<u>Agenda</u>: The Board reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Russell, seconded by Director Patrick, upon vote, unanimously carried, the Board approved the Agenda and the absence of Director Turtle was excused.

Approval of Meeting Location: The Board entered into a discussion regarding the requirements of Section 32-1-903(1.5), C.R.S., concerning the conduct of the District Board meetings and determined that, until subsequently changed by action of the Board, all Board meetings would be held by conference call via *Zoom* and not at any physical location.

<u>Minutes</u>: The Board reviewed the Minutes of the September 19, 2023 Regular Meeting.

Page 2 MIDC2 – 11.21.23

Following discussion, upon motion duly made by Director McCormick, seconded by Director Russell, upon vote, unanimously carried, the Board approved the Minutes of the September 19, 2023 Regular Meeting, as presented.

<u>2024 Regular Meeting Dates</u>: The Board entered into discussion regarding setting dates for 2024 Regular Meetings.

Following review and discussion, upon motion duly made by Director McCormick, seconded by Director Patrick and, upon vote, unanimously carried, the Board determined to schedule Regular Meetings on the third Tuesday in March, June, September and November in 2024. The Meetings will be held at 1:00 p.m., via Zoom.

§32-1-809, C.R.S. Requirements (Transparency Notice): Mr. Solin discussed with the Board the §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification for 2024. The Board directed SDMS to post the Transparency Notice on the District website and SDA website.

PUBLIC COMMENT There was no public comment.

FINANCIAL MATTERS <u>Payment of Claims</u>: The Board considered ratifying approval of the payment of claims for the periods ending as follows:

	P	eriod ending	F	Period ending
Fund	S	ept. 30, 2023	(Oct. 31, 2023
General	\$	1,834.95	\$	22,149.78
Debt	\$	-0-	\$	-0-
Capital	\$	665.83	\$	6,095.83
Total	\$	2,500.78	\$	28,245.61

Following discussion, upon motion duly made by Director Russell, seconded by Director Patrick and, upon vote, unanimously carried, the Board ratified approval of the payment of claims.

<u>Unaudited Financial Statements</u>: Ms. Johanns reviewed with the Board the unaudited financial statements of the District for the period ending September 30, 2023.

Following review and discussion, upon motion duly made by Director Tash, seconded by Director Patrick, and upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending September 30, 2023.

Page 3 MIDC2 – 11.21.23

<u>Sales Tax Tracking Report:</u> Mr. Solin presented to the Board the Sales Tax Tracking Report.

2023 Audit: Ms. Johanns recommended the engagement of Wipfli LLP to perform the 2023 Audit, for an amount not to exceed \$6,500.

Following review and discussion, upon motion duly made by Director Tash, seconded by Director Patrick, and upon vote, unanimously carried, the Board approved the engagement of Wipfli LLP to perform the 2023 Audit, for an amount not to exceed \$6,500.

<u>2023 Budget Amendment Hearing</u>: The President opened the public hearing to consider a Resolution to Amend the 2023 and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2023 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received and the public hearing was closed.

Following review and discussion, Director McCormick moved to adopt the Resolution to Amend 2023 Budget, Director Tash seconded the motion and, upon vote, unanimously carried, the Board adopted Resolution No. 2023-11-01 to Amend the 2023 Budget. A copy of the adopted Resolution is attached hereto and incorporated herein by this reference.

2024 Budget Hearing: The President opened the continued public hearing on the proposed 2024 Budget and related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received and the public hearing was closed.

Ms. Johanns reviewed the estimated 2023 revenues and expenditures and proposed 2024 revenues and expenditures.

Following discussion, the Board considered the adoption of the Resolutions to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies for the General Fund at 3.000 mills and the Debt Service Fund at 34.552 mills, for a total mill levy of 37.552 mills. Upon motion duly made by Director McCormick, seconded by Director Tash and, upon vote, unanimously carried, the Resolutions were adopted, subject to legal review of Mill Levy requirements in bond documents for the Debt Service Fund

Page 4 MIDC2 – 11.21.23

Abatement, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2023. The District Accountant was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of the City and County of Broomfield and the Division of Local Government, not later than December 15, 2023. The District Accountant was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 31, 2024, Subject to mill levy revisions from statutory change, and legal review of those adjustments. Copies of the adopted Resolutions are attached to these Minutes and incorporated herein by this reference.

<u>DLG-70 Mill Levy Certification Form</u>: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form.

Following discussion, upon motion duly made by Director McCormick, seconded by Director Tash and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties

LEGAL MATTERS

There were no legal matters to discuss.

CAPITAL MATTERS

<u>Retaining Wall Repair Work</u>: Mr. Solin and _____ AS discussed the retaining wall repair work with the Board.

<u>Trail Completion Project</u>: Mr. Solin and _____ AS discussed with the Board the status of the Trail Completion Project.

<u>Collins Engineering Agreement</u>: The Board discussed extending the Collins Engineering Agreement.

Following discussion, upon motion duly made by Director McCormick, seconded by Director Tash and, upon vote, unanimously carried, the Board approved extending the Collins Engineering Agreement.

OTHER MATTERS

There were no other matters to discuss at this time.

Page 5 MIDC2 – 11.21.23

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There being no further business to come before the Board at this time, upon motion duly made by Director McCormick, seconded by Director Russell, and upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,
By:
Secretary for the Meeting

Page 6 MIDC2 – 11.21.23

MidCities Metropolitan District No. 2 Nov-23

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
AE Design	6305.00-02	10/20/2023	10/20/2023	\$ 1,400.00	Engineering	7840	2
Cockrel Ela Glesne Greher & Ruhland, P.C.	3013.001 09/2023	9/30/2023	9/30/2023	\$ 1,648.00	Legal	9300	1
Collins Engineers, Inc.	55122	11/9/2023	12/9/2023	\$ 1,980.00	Engineering	7840	2
Prairie Mountain Media	364609	10/31/2023	11/15/2023	\$ 47.08	Miscellaneous	9450	1
Revesco Property Services	Nov. Fees 2023	11/1/2023	11/1/2023	\$ 1,000.00	Property Mgmt/FOA	7205	1
Simmons & Wheeler, PC	36510	9/30/2023	9/30/2023	\$ 1,111.65	Accounting	9050	1
Special District Management Service	10 31 23	10/31/2023	10/31/2023	\$ 957.80	Accounting	9050	1
Special District Management Service	10 31 23	10/31/2023	10/31/2023	\$ 1,794.20	District Management	9100	1
Special District Management Service	10 31 23	10/31/2023	10/31/2023	\$ 6.40	Miscellaneous	9450	1
Weathercraft Company of Colorado	8988	10/25/2023	11/24/2023	\$ 665.83	Parking Garage	7510	2

\$ 10,610.96

MidCities Metropolitan District No. 2 Nov-23

	General	Debt	Capital	Totals
Disbursements	\$ 6,565.13		\$ 4,045.83	\$ 10,610.96
Payroll				\$ -
		-		
Total Disbursements from Checking Acct	\$6,565.13	\$0.00	\$4,045.83	\$10,610.96

MidCities Metropolitan District No. 2 Dec-23

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
Cockrel Ela Glesne Greher & Ruhland, P.C.	3013.001 11/2023	11/30/2023	11/30/2023	\$ 1,259.00	Legal	9300	1
Cockrei Ela Glesne Greher & Ruhland, P.C.	3013.001 10/2023	10/31/2023	10/31/2023	\$ 198.50	Legal	9300	1
Colorado Special Districts P&L	24PL-60913-3290	12/4/2023	12/4/2023	\$ 17,896.00	Prepaid Expenses	1700	1
Colorado Special Districts P&L	24PL-60913-3290	12/4/2023	12/4/2023	\$ (768.00)	Insurance	9200	1
Colorado Special Districts P&L	26193	11/28/2023	11/28/2023	\$ 82.00	Insurance	9200	1
Revesco Property Services	Dec. Fees 2023	12/1/2023	12/1/2023	\$ 1,000.00	Property Mgmt/FOA	7205	1
Simmons & Wheeler, PC	36925	11/30/2023	11/30/2023	\$ 1,642.82	Accounting	9050	1
Simmons & Wheeler, PC	36864	10/31/2023	10/31/2023	\$ 1,089.17	Accounting	9050	1
Special District Management Service	11 30 23	11/30/2023	11/30/2023	\$ 468.60	Accounting	9050	1
Special District Management Service	11 30 23	11/30/2023	11/30/2023	\$ 1,228.20	District Management	9100	1
Special District Management Service	11 30 23	11/30/2023	11/30/2023	\$ 38.67	Miscellaneous	9450	1
Weathercraft Company of Colorado	9009	11/25/2023	11/25/2023	\$ 665.83	Parking Garage	7510	2

\$ 24,800.79

MidCities Metropolitan
District No. 2

Check Register - Midcities

Check Issue Dates: 12/01/2023 - 12/31/2023

Page: 1

Dec 13, 2023 4:05PM

Check Issue Date	Check Number	Payee	Amount
12/13/2023	90138	McCormick, Douglas	92.35
12/13/2023	90139	Patrick, Gregory	92.35
12/13/2023	90140	Tash, Charles	92.35
12/13/2023	90141	Russell, Kael T.	92.35
Grand Tol	tals:		369.40
	4		

MidCities Metropolitan District No. 2 Dec-23

		General	Debt	Capital		Totals
Disbursements	\$	24,134.96		\$ 665.83	\$	24,800.79
Payroll		369.40			\$	369.40
Total Disbursements from Checking Acc	t	\$24,504.36	\$0.00	\$665.83	S	\$25,170.19

MidCities Metropolitan District No. 2 Jan-24

Vendor Cockrel Ela Glesne Greher & Ruhland, P.C. Collins Engineers, Inc.	Invoice # 3013.001 12/2023 55454	Date 12/31/2023 1/8/2024	Due Date 12/31/2023 2/7/2024	\$ \$ \$	Amount 132.50 360.00 45.00	Expense Account Legal Engineering Engineering	Account Number 9300 7840 7840	Department 1 2
Collins Engineers, Inc. Flatiron Owners' Association, Inc.	55453 t0000530 Q1 2024	1/8/2024 1/1/2024	2/7/2024 1/1/2024	\$	314.02	Property Mgmt/FOA	7205 7205	1
Flatiron Owners' Association, Inc. Flatiron Owners' Association, Inc.	t0000500 Q1 2024 t0000524 Q1 2024	1/1/2024 1/1/2024	1/1/2024 1/1/2024	\$ \$	1,193.52 9.12	Property Mgmt/FOA Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc. Flatiron Owners' Association, Inc.	t0000516 Q1 2024 t0000549 Q1 2024	1/1/2024 1/1/2024	1/1/2024 1/1/2024	\$ \$	7,906.44 3,639.21	Property Mgmt/FOA Property Mgmt/FOA	7205 7205	1
Flatiron Owners' Association, Inc. Flatiron Owners' Association, Inc.	t0000541 Q1 2024 t0000545 Q1 2024	1/1/2024 1/1/2024	1/1/2024 1/1/2024	\$ \$	3,015.08 777.88	Property Mgmt/FOA Property Mgmt/FOA	7205 7205	1 1
Flatiron Owners' Association, Inc.	t0000523 Q1 2024 Jan. Fees 2024	1/1/2024	1/1/2024	\$	844.33 1.000.00	Property Mgmt/FOA Property Mgmt/FOA	7205 7205	1 1
Revesco Property Services Special District Management Service	12 31 23	12/31/2023	12/31/2023	\$	669.80	Accounting	9050	1
Special District Management Service Special District Management Service	12 31 23 12 31 23	12/31/2023 12/31/2023	12/31/2023 12/31/2023		544.40 36.33	District Management Miscellaneous	9100 9450	1
Weathercraft Company of Colorado	9027	12/25/2023	12/25/2023	\$	665.83	Parking Garage	7510	2

\$ 21,153.46

MidCities Metropolitan District No. 2 Jan-24

	General	Debt	Capital	Totals
Disbursements	\$ 20,082.63		\$ 1,070.83	\$ 21,153.46
Payroll				\$ ш.
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Total Disbursements from Checking Acct	\$20,082.63	\$0.00	\$1,070.83	 \$21,153.46

MidCities Metropolitan District No. 2 Feb-24

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
Cockrel Ela Glesne Greher & Ruhland, P.C.	3013.001 01/2024	1/31/2024	1/31/2024	\$ 1,243.50	Legal	9300	1
Simmons & Wheeler, PC	37181	12/31/2023	12/31/2023	\$ 612.33	Accounting	9050	1
Simmons & Wheeler, PC	37464	1/31/2024	1/31/2024	\$ 1,457.64	Accounting	9050	1
Special District Management Service	01 31 24	1/31/2024	1/31/2024	\$ 973.10	Accounting	9050	1
Special District Management Service	01 31 24	1/31/2024	1/31/2024	\$ 1,029.10	District Management	9100	1
Special District Management Service	01 31 24	1/31/2024	1/31/2024	\$ 14.52	Miscellaneous	9450	1
Weathercraft Company of Colorado	9036	1/25/2024	1/25/2024	\$ 665.83	Parking Garage	7510	2

\$ 5,996.02

MidCities Metropolitan District No. 2 Feb-24

	General	Debt	Ca	pital	Totals
Disbursements	\$ 5,330.19		\$	665.83	\$ 5,996.02
Payroll					\$ -
Total Disbursements from Checking Acct	\$5,330.19	\$0.00		\$665.83	\$5,996.02

MidCities Metropolitan District No. 2 Mar-24

Vendor	Invoice #	Date	Due Date	Α	mount	Expense Account	Account Number	Department
Collins Engineers, Inc.	55769	3/7/2024	4/6/2024	\$ 1	1,068.92	Engineering	7840	2
Revesco Property Services	Feb. Fees 2024	2/21/2024	2/21/2024	\$ 1	1,000.00	Property Mgmt/FOA	7205	1
Revesco Property Services	Mar. Fees 2024	3/1/2024	3/1/2024	\$ 1	.,000.00	Property Mgmt/FOA	7205	1
Special District Association	SDA-2024	2/15/2024	2/15/2024	\$ 1	,237.50	Insurance	9200	1
Special District Management Service	02 29 24	2/29/2024	2/29/2024	\$	398.50	Accounting	9050	1
Special District Management Service	02 29 24	2/29/2024	2/29/2024	\$	774.50	District Management	9100	1
Special District Management Service	02 29 24	2/29/2024	2/29/2024	\$	99.27	Miscellaneous	9450	1
Weathercraft Company of Colorado	9068	2/26/2024	2/26/2024	\$	665.83	Parking Garage	7510	2

\$ 6,244.52

MidCities Metropolitan District No. 2 Mar-24

	General	Debt	Capital	Totals
Disbursements	\$ 4,509.77		\$ 1,734.75	\$ 6,244.52
Payroll				\$ -
		<u>-</u>		
Total Disbursements from Checking Acct	\$4,509.77	\$0.00	\$1,734.75	\$6,244.52

MidCities Metropolitan District No. 2 Apr-24

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
Cockrel Ela Glesne Greher & Ruhland, P.C.	3013.001 02/2024	2/29/2024	2/29/2024	\$ -	Legal	9300	1
Collins Engineers, Inc.	55973	4/3/2024	5/3/2024	\$ 135.00	Engineering	7840	2
Colorado Special Districts P&L	24PL-60913-3290-2	12/4/2023	12/4/2023	\$ 686.00	Insurance	9200	1
Colorado Special Districts P&L	26194	1/1/2024	1/1/2024	\$ 761.00	Insurance	9200	1
Flatiron Owners' Association, Inc.	t0000541 Q2 2024	4/1/2024	4/1/2024	\$ 3,015.08	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000516 Q2 2024	4/1/2024	4/1/2024	\$ 7,906.44	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000523 Q2 2024	4/1/2024	4/1/2024	\$ 844.33	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000545 Q2 2024	4/1/2024	4/1/2024	\$ 777.88	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000524 Q2 2024	4/1/2024	4/1/2024	\$ 9.12	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000549 Q2 2024	4/1/2024	4/1/2024	\$ 3,639.21	Property Mgmt/FOA	7205	1
Flatiron Owners' Association, Inc.	t0000530 Q2 2024	4/1/2024	4/1/2024	\$ 314.02	Property Mgmt/FOA	7205	1
Revesco Property Services	Apr. Fees 2024	4/1/2024	4/1/2024	\$ 1,000.00	Property Mgmt/FOA	7205	1
Simmons & Wheeler, PC	37767	2/29/2024	2/29/2024	\$ 992.84	Accounting	9050	1
Special District Management Service	03 31 24	3/31/2024	3/31/2024	\$ 664.00	Accounting	9050	1
Special District Management Service	03 31 24	3/31/2024	3/31/2024	\$ 1,379.50	District Management	9100	1
Special District Management Service	03 31 24	3/31/2024	3/31/2024	\$ 9.76	Miscellaneous	9450	1
Weathercraft Company of Colorado	9076	3/20/2024	3/20/2024	\$ 665.83	Parking Garage	7510	2

\$ 22,800.01

MidCities Metropolitan District No. 2 Apr-24

	General	Debt	Capital	Totals
Disbursements	\$ 21,999.18		\$ 800.83	\$ 22,800.01
Payroll				\$ -
		_		
Total Disbursements from Checking Acct	\$21,999.18	\$0.00	\$800.83	\$22,800.01

MidCities Metropolitan District No. 2 May-24

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
Cockrel Ela Glesne Greher & Ruhland, P.C.	3013.001 03/2024	3/31/2024	3/31/2024	\$ 115.00	Legal	9300	1
Collins Engineers, Inc.	56179	5/8/2024	6/7/2024	\$ 990.00	Engineering	7840	2
Revesco Property Services	May Fees	5/1/2024	5/1/2024	\$ 1,000.00	Property Mgmt/FOA	7205	1
Simmons & Wheeler, PC	37814	3/31/2024	3/31/2024	\$ 1,573.16	Accounting	9050	1
Special District Management Service	04 30 24	4/30/2024	4/30/2024	\$ 736.50	Accounting	9050	1
Special District Management Service	04 30 24	4/30/2024	4/30/2024	\$ 2,416.90	District Management	9100	1
Special District Management Service	04 30 24	4/30/2024	4/30/2024	\$ 6.08	Miscellaneous	9450	1
Weathercraft Company of Colorado	9098	4/25/2024	4/25/2024	\$ 665.83	Parking Garage	7510	2

\$ 7,503.47

MidCities Metropolitan District No. 2 May-24

	General	Debt	Capital	Totals
Disbursements	\$ 5,847.64		\$ 1,655.83	\$ 7,503.47
Payroll				\$ 2
Total Disbursements from Checking Acct	\$5,847.64	\$0.00	\$1,655.83	\$7,503.47

MidCities Metropolitan District No. 2 Jun-24

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number	Department
Collins Engineers, Inc.	56305	6/13/2024	7/13/2024	\$ 225.00	Engineering	7840	2
Oxbow Design Collaborative, Ltd	24-19	3/13/2024	4/12/2024	\$ 1,500.00	Trails	7500	2
Revesco Property Services	June Fees 2024	6/1/2024	6/1/2024	\$ 1,000.00	Property Mgmt/FOA	7205	1
Simmons & Wheeler, PC	38089	4/30/2024	4/30/2024	\$ 582.00	Accounting	9050	1
Special District Management Service	05 31 24	5/31/2024	5/31/2024	\$ 516.80	Accounting	9050	1
Special District Management Service	05 31 24	5/31/2024	5/31/2024	\$ 411.00	District Management	9100	1
Special District Management Service	05 31 24	5/31/2024	5/31/2024	\$ 3.24	Miscellaneous	9450	1
Weathercraft Company of Colorado	9114	5/25/2024	5/25/2024	\$ 665.83	Parking Garage	7510	2

\$ 4,903.87

MidCities Metropolitan District No. 2 Jun-24

	General	Debt	Capital	Totals
Disbursements	\$ 2,513.04		\$ 2,390.83	\$ 4,903.87
Payroll				\$ -
		-		
Total Disbursements from Checking Acct	\$2,513.04	\$0.00	\$2,390.83	\$4,903.87

MidCities Metropolitan District No. 2 Financial Statements

March 31, 2024

304 Inverness Way South, Suite 490, Englewood, CO 80112

(303) 689-0833

ACCOUNTANT'S COMPILATION REPORT

Board of Directors MidCities Metropolitan District No. 2

Management is responsible for the accompanying financial statements of each major fund of MidCities Metropolitan District No. 2, as of and for the period ended March 31, 2024, which are comprised of the Balance Sheet and the related Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Governmental Funds and account groups for the three months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the Statement of Net Position, Statement of Activities, Management Discussion and Analysis and all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to MidCities Metropolitan District No. 2 because we performed certain accounting services that impaired our independence.

May 14, 2024

Englewood, Colorado

Simmons Electropla P.C.

MidCities Metropolitan District No. 2 Balance Sheet - Governmental Funds and Account Groups March 31, 2024

Acceta		General <u>Fund</u>		Capital Projects <u>Fund</u>		Debt Service <u>Fund</u>		Account <u>Groups</u>	4	Total All Funds
Assets Current assets										
Checking	\$	2,061	\$	_	\$	_	\$	_	\$	2,061
Colotrust	Ψ	2,131,146	Ψ	801	Ψ	10,660	Ψ	_	Ψ	2,142,607
UMB		-		-		1,426,371		_		1,426,371
Taxes due from County		17,752		-		96,055		-		113,807
Sales Taxes Receivable		_	_			402,521	_			402,521
		2,150,959		801		1,935,607		-		4,087,367
Other assets										
Fixed assets		-		-		-		6,647,231		6,647,231
Amount available in debt service fund		-		-		-		1,926,528		1,926,528
Amount to be provided for retirement of debt		-		-		-		40,761,472		40,761,472
			_		_			49,335,231	_	49,335,231
	\$	2,150,959	\$	801	\$	1,935,607	\$	49,335,231	\$	53,422,598
Liabilities and Equity										
Current liabilities	Φ	C 101	φ	001	Φ		Φ		φ	C 000
Accounts payable Taxes due to County	\$	6,181	2	801	\$	9,079	\$	-	\$	6,982 9,079
raxes due to county	_		_			3,013	_		_	3,073
		6,181		801		9,079		_		16,061
	_	0,101	_	001	_	0,010	_		_	10,001
Long Term liabilities										
General Obligation Bonds - 2022		_		-		-		42,688,000		42,688,000
-	-									
Total liabilities		6,181		801		9,079		42,688,000		42,704,061
Fund Equity										
Investment in fixed assets		-		-		4 000 500		6,647,231		6,647,231
Fund balance (deficit)		2,144,778	_		_	1,926,528	_		_	4,071,306
		2,144,778	_			1,926,528		6,647,231		10,718,537
	ሱ	2 150 050	φ	001	φ	1 025 607	φ	40 99E 991	ø	E3 433 E00
	\$	2,150,959	\$	801	\$	1,935,607	\$	49,335,231	D	53,422,598

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Three Months Ended March 31, 2024 General Fund

Revenues		Annual <u>Budget</u>		<u>Actual</u>	F	'ariance avorable <u>favorable)</u>
Property taxes	\$	156,493	\$	31,353	\$	(125,140)
Specific ownership taxes	Ť	134,999	•	29,117	•	(105,882)
PILOT revenue		135,000		86,762		(48,238)
Interest Income		90,000		28,288		(61,712)
Miscellaneous Income		1,000				(1,000)
		517,492		175,520		(341,972)
Expenditures						
Accounting		27,000		6,059		20,941
District Management		35,000		3,183		31,817
Audit		6,500		-		6,500
Director's Fees		3,600		-		3,600
Insurance/SDA		31,200		21,031		10,169
Legal		32,000		1,359		30,641
Engineering		10,000		-		10,000
Miscellaneous Expense		1,000		124		876
Payroll Taxes		300		-		300
Treasurer's fees		2,347		471		1,876
Property Mgt/F0A		100,000		20,700		79,300
Repairs and Maintenance		50,000		-		50,000
Contingency		3,349		-		3,349
Emergency reserve		8,968		-		8,968
Transfer to Capital Projects Fund		1,867,000		3,199		1,863,801
		2,178,264		56,126		2,122,138
Excess (deficiency) of revenues over expenditures		(1,660,772)		119,394		1,780,166
Fund balance beginning		1,660,772		2,025,384		364,612
Fund balance ending	\$		\$	2,144,778	\$	2,144,778

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Three Months Ended March 31, 2024 Capital Projects Fund

Payanuas		Annual <u>Budget</u>		<u>Actual</u>	F	Variance Favorable ofavorable)
Revenues Interest Income	\$		\$	3	\$	3
Transfer from General Fund	—	1,867,000	Φ	3,199	Ψ —	(1,863,801)
		1,867,000		3,202		(1,863,798)
Expenditures						
Trails		1,000,000		-		1,000,000
Engineering		17,000		1,204		15,796
Parking Garage Structure		-		1,998		(1,998)
Retaining Wall - 505 Zang Street		800,000		-		800,000
Miscellaneous Improvements		50,000		<u> </u>		50,000
		1,867,000		3,202		1,863,798
Excess (deficiency) of revenues over expenditures		-		-		-
Fund balance beginning				-		
Fund balance (deficit) ending	\$		\$	-	\$	_

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Three Months Ended March 31, 2024 Debt Service Fund

Revenues		Amended <u>Budget</u>		<u>Actual</u>	F	/ariance avorable nfavorable)
Property Taxes	\$	1,802,374	\$	361,162	\$	(1,441,212)
Property Taxes Property Taxes - Greystar	Φ	330,472	Φ	163,210	Φ	(167,262)
Property Taxes - Greystal Property Taxes - Pathfinder Exclusion		173,720				(87,780)
Property Taxes - Fathlinder Exclusion Property Taxes - Filing 15		91,731		85,940 45,741		(45,990)
		•		40,741		
Property Taxes - CPIII Exclusion		187,886		-		(187,886)
Property Taxes - Lock at Flatirons Exclusion Sales Tax Revenue		53,469 2,700,000		591,273		(53,469) (2,108,727)
Interest Income		2,700,000				9,127
Other income		140,000		9,127		(140,000)
Other income		140,000				(140,000)
		5,479,652		1,256,453		(4,223,199)
Expenditures						
2022 Bond Interest		1,997,770		-		1,997,770
2022 Bond Principal		3,210,000		-		3,210,000
Trustee/Paying Agent Fees		6,000		-		6,000
Miscellaneous		5,000		-		5,000
Treasurer's Fees		38,793		9,846		28,947
		5,257,563		9,846		5,247,717
Excess (deficiency) of revenues						
over expenditures		222,089		1,246,607		1,024,518
Fund balance beginning		796,289		679,921		(116,368)
Fund balance (deficit) ending	\$	1,018,378	\$	1,926,528	\$	908,150

MidCities Metropolitan District No. 2 Financial Statements

December 31, 2023

304 Inverness Way South, Suite 490, Englewood, CO 80112

(303) 689-0833

ACCOUNTANT'S COMPILATION REPORT

Board of Directors MidCities Metropolitan District No. 2

Management is responsible for the accompanying financial statements of each major fund of MidCities Metropolitan District No. 2, as of and for the period ended December 31, 2023, which are comprised of the Balance Sheet and the related Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Governmental Funds and account groups for the twelve months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

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We are not independent with respect to MidCities Metropolitan District No. 2 because we performed certain accounting services that impaired our independence.

February 22, 2024

Englewood, Colorado

Simmons & Whala P.C.

MidCities Metropolitan District No. 2 Balance Sheet - Governmental Funds and Account Groups December 31, 2023

Assets	General <u>Fund</u>		Capital Projects <u>Fund</u>		Debt Service <u>Fund</u>	Accou <u>Grou</u> p		<u>.</u>	Total All Funds
Current assets									
Checking Colotrust	\$ 21,35 1,977,81		\$ 876 195	\$	13,359 -	\$	-	\$	35,592 1,978,010
UMB Taxes due from County	9,99	-	-		250,062 -		-		250,062 9,999
Sales Taxes Receivable Prepaid expenses	18,34	-	-		426,295		-		426,295 18,346
r repaid expenses	2,027,51		1,071	_	689,716			-	2,718,304
Other assets	2,021,31	_	1,071	_	003,710				2,710,304
Fixed assets Amount available in debt service fund Amount to be provided for		- -	-		-	11,383 679	3,187 9,921		11,383,187 679,921
retirement of debt		_		_		42,008	3 <u>,079</u>		42,008,079
		_		_		54,071	,187		54,071,187
	\$ 2,027,51	7	\$ 1,071	\$	689,716	\$ 54,071	,187	\$	56,789,491
Liabilities and Equity									
Current liabilities									
Accounts payable	\$ 1,99	95	\$ 1,071	\$	-	\$	-	\$	3,066
Taxes due to County Payroll taxes payable	13	- 38		_	9,795 			-	9,795 138
	2,13	33	1,071	_	9,795			_	12,999
Long Term liabilities									
General Obligation Bonds - 2022		_				42,688	3,000		42,688,000
Total liabilities	2,13	33	1,071	_	9,795	42,688	<u>3,000</u>		42,700,999
Fund Equity									
Investment in fixed assets Fund balance (deficit)	2,025,38	- 34	-		- 679,921	11,383	3,187 <u>-</u>		11,383,187 2,705,305
	2,025,38	<u> 34</u>		_	679,921	11,383	3 <u>,187</u>		14,088,492
	\$ 2,027,51	7	\$ 1,071	\$	689,716	\$ 54,071	,187	\$	56,789,491

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Twelve Months Ended December 31, 2023 General Fund

						Variance
		Annual				avorable
_		<u>Budget</u>		<u>Actual</u>	<u>1U)</u>	<u>nfavorable)</u>
Revenues	•	455 404	•	450.070	•	/4 455\
Property taxes	\$	155,134	\$	153,679	\$	(1,455)
Specific ownership taxes		135,000		130,421		(4,579)
PILOT revenue		120,000		135,500		15,500
Interest Income		16,000		98,884		82,884
Miscellaneous Income		1,000		250		(750)
		427,134		518,734		91,600
Expenditures						
Accounting		27,000		20,792		6,208
District Management		35,000		22,368		12,632
Audit		5,000		5,000		-
Director's Fees		3,600		2,300		1,300
Election Expense		3,000		955		2,045
Insurance/SDA		30,000		29,495		505
Legal		30,000		17,369		12,631
Engineering		10,000		-		10,000
Miscellaneous Expense		1,000		692		308
Payroll Taxes		300		176		124
Treasurer's fees		2,327		2,303		24
Property Mgt/F0A		100,000		79,942		20,058
Repairs and Maintenance		50,000		-		50,000
Contingency		477,851		-		477,851
Emergency reserve		8,917		-		8,917
Transfer to Capital Projects Fund		1,150,000		29,414		1,120,586
		1,933,995		210,806		1,723,189
Excess (deficiency) of revenues over expenditures		(1,506,861)		307,928		1,814,789
Fund balance beginning		1,506,861		1,717,456		210,595
Fund balance ending	\$		\$	2,025,384	\$	2,025,384

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Twelve Months Ended December 31, 2023 Capital Projects Fund

Revenues		Annual <u>Budget</u>		<u>Actual</u>	F	Variance Favorable ofavorable)
Interest Income	\$	_	\$	10	\$	10
Transfer from General Fund	—	1,150,000	<u> </u>	29,414	Ψ —	(1,120,586)
		1,150,000		29,424		(1,120,576)
Expenditures						
Trails		900,000		4,440		895,560
Engineering		-		13,113		(13,113)
Parking Garage Structure		-		7,990		(7,990)
Retaining Wall - 505 Zang Street		200,000		3,881		196,119
Miscellaneous Improvements		50,000				50,000
		1,150,000		29,424		1,120,576
Excess (deficiency) of revenues over expenditures		-		-		-
Fund balance beginning						
Fund balance (deficit) ending	\$		\$		\$	_

MidCities Metropolitan District No. 2 Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Governmental Funds For the Twelve Months Ended December 31, 2023 Debt Service Fund

Revenues	Amende <u>Budge</u>		<u>Actual</u>	Variance Favorable (Unfavorable)
Property Taxes	\$ 1,718	3,623 \$	1,700,925	\$ (17,698)
Property Taxes - Greystar		1,356	291,356	ψ (17,030) -
Property Taxes - Pathfinder Exclusion		1,816	134,816	_
Property Taxes - Filing 15		1,747	81,747	-
Property Taxes - CPIII Exclusion		3,565	153,565	-
Sales Tax Revenue	2,700	•	2,746,666	46,666
Interest Income		0,000	117,391	, 17,391
Other income		1,600	1,581	(19)
	5,181	1,707	5,228,047	46,340
	· ·	<u> </u>	· · ·	<u> </u>
Expenditures				
2022 Bond Interest	2,072	2,520	2,072,520	-
2022 Bond Principal	3,085	5,000	3,355,000	(270,000)
Trustee/Paying Agent Fees	6	6,000	4,000	2,000
Miscellaneous	100),778	-	100,778
Treasurer's Fees	35	5,702	35,410	292
	•		_	
	5,300	0,000	5,466,930	(166,930)
Excess (deficiency) of revenues				
over expenditures	(118	3,293)	(238,883)	(120,590)
Fund balance beginning	918	3,804	918,804	
Fund balance (deficit) ending	\$ 800	<u>),511 \$</u>	679,921	<u>\$ (120,590)</u>

RESOLUTION TO AMEND 2023 BUDGET MIDCITIES METROPOLITAN DISTRICT NO. 2

WHEREAS, the Board of Directors of the Midcities Metropolitan District No. 2 adopted a budget and appropriated funds for the fiscal year 2023 as follows:

General Fund	\$ 1,933,995
Debt Service Fund	\$ 3,688,037
Capital Projects Fund	\$ 1,150,000

WHEREAS, the necessity has arisen for additional expenditures in the Debt Service Fund requiring the unanticipated expenditure of funds in excess of those appropriated for the fiscal year 2023; and

WHEREAS, the expenditure of such funds is a contingency which could not have been reasonably foreseen at the time of adoption of the budget; and

WHEREAS, funds are available for such expenditures in the Debt Service Fund from transfers from General Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Midcities Metropolitan District No. 2 shall and hereby does amend the adopted Budget for the fiscal year 2023 and adopts a supplemental budget and appropriation for the Debt Service Fund for the fiscal year 2023, as follows:

Debt Service Fund \$ 5,500,000

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the proper funds for the purposes stated.

DATED this 18th day of June, 2024.

MIDCITIES M	1ETROPOLITA	N DISTRICT N	IO. 2

Ву:		
-	Secretary	

MidCities Metropolitan District No. 2 Amended Budget Debt Service Fund For the Year ended December 31, 2023

		Adopted Budget <u>2023</u>	Þ	Amended Budget <u>2023</u>	Å	Amended Budget <u>2023</u>
Beginning fund balance	\$	2,654,358	\$	918,804	\$	918,804
Revenues:						
Property Taxes		1,718,623		1,718,623		1,718,623
Property Taxes - Greystar		291,356		291,356		291,356
Property Taxes - Pathfinder Exclusion		134,816		134,816		134,816
Property Taxes - Filing 15		81,747		81,747		81,747
Property Taxes - CPIII Exclusion		153,565		153,565		153,565
Sales Tax Revenue		2,700,000		2,700,000		2,700,000
Other income		-		1,600		1,600
Interest income		40,000		100,000		100,000
Total revenues	_	5,120,107		5,181,707		5,181,707
Total funds available		7,774,465		6,100,511		6,100,511
Expenditures:						
2022 Bond Interest		2,146,800		2,072,520		2,072,520
2022 Bond Principal		1,495,000		1,495,000		1,495,000
Investment Advisor		-		1,590,000		1,885,000
Trustee /Paying Agent Fees		6,000		6,000		6,000
Miscellaneous		5,000		100,778		5,778
Treasurer's fees		35,237		35,702		35,702
Total expenditures	_	3,688,037		5,300,000	_	5,500,000
Ending fund balance	\$	4,086,428	\$	800,511	\$	600,511

Proposal for Landscape Architectural Services

Respectfully Submitted By:



209 N. Kalamath Street, Unit 6 Denver, Colorado 80223

www.oxbowdc.com

Prepared For:

MidCities Metropolitan District #2 141 Union Boulevard, Suite 150 Lakewood, CO 80228

Project:

MidCities Regional Trail

Broomfield, Colorado

January 8, 2024

I. GENERAL PROJECT SCOPE:

Oxbow Design Collaborative will provide Landscape Architectural services for the MidCities Regional Trail project in Broomfield, Colorado.

Landscape Architectural Scope of Services:

Oxbow Design Collaborative will provide Landscape Architectural Services throughout the project including the following:

- A. Landscape Re-design to include the following:
 - Remove shrubs and trees from the original design per a sketch from MidCities.
 - Pick up City of Broomfield comments from the first round submittal.
 - Provide irrigation design drawings.

II. PROJECT SCOPE by PHASE:

1) City of Broomfield Site Development Plan Phase

Preparation of Landscape & Drawings & Specifications.

Meetings: 4 Team Meetings

The Consultant shall:

- 1. Prepare landscape documents for submittal to the City of Broomfield to gain entitlement approval for the project.
- 2. Provide up to (2) rounds of submittals.
- 3. Provide all required documents to acquire approval and issuance of construction permits from the City of Broomfield. Provide hard copies, stamped and signed to meet the requirements of the City of Broomfield. Provide an electronic copy (PDF) for the project's use.

2) <u>Construction Documents Phase</u>

Preparation of final Landscape & Irrigation Construction Drawings & Specifications.

Meetings: 2 Team Meetings

The Consultant shall:

- 1. Prepare complete construction documents for the above noted design elements by means of plans, plant schedules and details. Refine and detail all aspects of the design. Construction documents shall include the following: Planting Plans, Planting Details, Tree Protection/Mitigation Plan.
- 2. Provide final specifications, in a format as directed by the Architect, for all work outlined herein. Specifications to describe in detail the acceptable quality of materials and workmanship, in the execution of the work.
- 3. Provide all required documents to acquire approval and issuance of construction permits from the City of Broomfield. Provide hard copies, stamped and signed to meet the requirements of the City of Broomfield. Provide an electronic copy (PDF) for the project's use.

3) Procurement and Construction Administration Services

Attend site meetings (as necessary) to review the ongoing progress of the construction work as well as respond to RFI / ASI's throughout the construction process.

The Consultant shall (as requested by owner, owner's rep. or architect)

- 1. Assist the Owner in reviewing bids, responding to questions during construction contract negotiations and issuing addenda as required.
- 2. Review Contractor proposed product substitutions.
- 3. Review samples, products and submittals submitted by the Contractor.
- 6. Provide site visits during construction to observe and gain familiarity with the progress and quality of the work. Provide reports documenting the site visits confirming the work is being installed in accordance with the Contract Documents and identifying areas of non-conformance. Prepare punch-list reviews of finished work.
- 7. Provide a memo report of site visit to inspect the plant condition, nursery practices, and general success of the plant procurement program.
- 9. Interpret the intent of the Contract Documents, answer questions and issue clarification sketches, drawings, bulletins, or addenda as required.
- 10. Attend pre-bid, pre-construction, and construction meetings as requested.
- 13. Review Contractor's requests for landscape related change orders to determine adequacy and legitimacy of requests.

III. FEE PROPOSAL

1.	City of Broomfield Administrative Modification:	\$4,500.00
2.	Construction Documents:	\$1,500.00
3.	Procurement & Construction Administration:	\$hourly
4.	Irrigation Design:	\$1,800.00

TOTAL: \$7,800.00

(Reimbursable expenses not included in Fees)
(Fees to be billed monthly along with Reimbursable expense)

2. Additional Services

Fees for additional services will be charged at our current hourly rates and must be approved in writing prior to execution of services. Our current hourly rates are as follows:

Principal Landscape Architect \$145 per hour
Project Manager \$105 per hour
Staff Landscape Designer \$85 per hour
Administrative Staff \$45 per hour

The following items are not included as services to the client in this contract:

- Submittals to Water Department
- Additional existing tree survey information
- City of Broomfield entitlement submittals in addition to (2).
- Presentations to City Council & Planning Commission
- Lighting Design
- Civil Engineering Services
- Utility Design Services
- Drainage Design Services
- Structural Engineering Services
- Marketing Graphics
- Model Building

THE PRECEDING PROPOSAL, IF ACCEPTED BY CLIENT, IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. General Conditions:

- 1.1 Upon acceptance as evidenced by the authorized signature of the Client and by an authorized representative of Oxbow Design Collaborative, the foregoing Proposal becomes a valid and binding Contract.
- 1.2 This contract embodies the entire agreement between the Client and Oxbow Design Collaborative and no verbal agreement, statement or representation by Client and Oxbow Design Collaborative either before or after the execution of this Contract shall affect or modify the terms obligations or conditions contained herein.
- 1.3 Limitation of Liability: The client agrees to limit the Consultant's liability to the Client and to all construction contractors and subcontractors on the project, due to the consultant's negligent acts, errors or omissions, such that the total aggregate liability of the consultant to all those named shall not exceed the amount of the consultant's fee.

1.4 Payments

All payments are to be made or Oxbow Design Collaborative Invoices are sent out once per month and are due thirty days after the date that they are sent out. Payments are considered late 30 days after the date of invoice. All late payments will receive interest charges until they are paid.

1.5 Indemnification

Subject to all limitations, defenses and protections set forth in the Colorado Governmental Immunity Act, the Client Agrees to indemnify and Hold Oxbow Design Collaborative, its directors, its officers, its employees, and agents harmless from and against any claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorney's fees, arising out of any unauthorized reuse of or modification of the drawings, specifications and other documents by the client or any person or entity that acquires or obtains the plans and specifications from or through the client.

1.7 Any services beyond those listed above requested by the client will be an Additional Services Item and will be added to this contract in written form signed by both Oxbow Design Collaborative and the Client.

NOTE: Any changes made due to budget, scheduling, or any other unforeseen circumstances will be considered an additional services item and will only be completed after written agreement is reached between Oxbow Design Collaborative and Client.

- -Client is responsible to compensate Oxbow Design Collaborative for any time, material or other expense that may occur due to changes not written in this proposal.
- -Oxbow Design Collaborative is not responsible for Construction means, methods or results.
- -The agreement may be cancelled by Oxbow Design Collaborative if payment due to Oxbow Design Collaborative is delinquent by 60 days. Client or Oxbow Design Collaborative may cancel contract provided that there is seven days written notice specifying the date of cancellation.

Client is responsible to pay for all fees occurred prior to cancellation of services. Any additional design requests not covered in this proposal will be an additional services item to be billed at the fee of \$95.00/per hour. An additional services item will only be added with the signed agreement between Oxbow Design Collaborative and the Client. This includes any changes due to budget considerations, Scheduling or other unforeseen events.

Please sign below if this contract is acceptable to you.

THE FOREGOING PROPOSAL, INCLUDING TERMS AND CONDITIONS, CONTRACT PRICE AND PAYMENT SCHEDULE IS HEREBY ACCEPTED BY THE CLIENT. IN ACCEPTING THIS PROPOSAL BY SIGNING BELOW, I UNDERSTAND AND AGREE THAT I AM ENTERING INTO A BINDING AND ENFORCEABLE CONTRACT.

We look forward to working with you on this exciting new project! Please let us know if you have any questions and/or comments regarding this proposal. If you are ready to proceed with services described in this proposal, please sign and return this proposal to our office.

Signature:	Date: 01/08/2024
John Young	
Oxbow Design Collaborative, Ltd.	
Signature: David Solin	Date: 01/08/2024

MidCities Metropolitan District #2

MIDCITIES METROPOLITAN DISTRICT NO. 2

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898 Tel: 303-987-0835 800-741-3254 Fax: 303-987-2032

September 12, 2022

VIA EMAIL ONLY

Mr. Ted Harberg, Associate Planner City and County of Broomfield tharberg@broomfield.org

Re: Letter of Explanation and Justification – MainStreet at FlatIron Owners Association Storage Building

Ted,

The MidCities Metropolitan District is seeking an Administrative Modification for the purpose of constructing the MainStreet at FlatIron Owners Association Storage Building. This is necessary as it replaces the storage structure that the District previously had, but which was lost to the redesign of the District's parking structure.

I would be more than happy to address any additional questions that you may have. Kindly contact me at 303.987.0835 or via email <u>dsolin@sdmsi.com</u>. I hope that this helps to clear up any questions or concerns.

Thank you,

David Solin
District Manager

MidCities Metropolitan District No.